

Municipality

Poll of

year month day

### 1. Voting by mail – Follow steps 1 to 5

**1. Place a mark on the ballot paper(s)** in the circle corresponding to the candidate or the referendum option of your choice.



**Deposit the ballot paper(s), without folding it (them),** in envelope no. 1 (secret vote envelope).

- Seal envelope no. 1
- Insert envelope no. 1 in envelope no. 2

**2. Append a photocopy** of one of the following five identification documents:

- Québec Health Insurance Card
- Québec driver's licence or probationary licence issued on a plastic medium
- Canadian passport
- Certificate of Indian Status
- Canadian Forces Identification Card

If your signature does not appear on the document, you will have to append, **IN ADDITION**, a photocopy of another identification document bearing your signature.

**Insert the photocopy in envelope no. 2**

**3. Complete and sign** the declaration of the elector or the qualified voter and, if necessary, the declaration of the person who provides assistance to the elector or the qualified voter.



**Insert the declaration of the elector or of the qualified voter and, as the case may be, the declaration of the person who provides assistance in envelope no. 2**

**4. Insert the following 3 documents in envelope no. 2:**

- sealed envelope no. 1 containing the ballot paper(s);
- the photocopy of one of the identification documents stipulated in point 2;
- the signed declaration of the elector or qualified voter and, as the case may be, of the person who provides assistance.

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\_\_\_\_\_

Municipality  
Address  
Town/City

**Envelope no 2**

**5. Send Envelope no. 2** in such a way that the returning officer, the clerk or secretary-treasurer receives it not later than 4:30 p.m. on the second day preceding the day set for the poll, namely on :

\_\_\_\_\_

year month day

## IMPORTANT NOTES ON THE BACK

## 2. Important notes

If the elector or the qualified voter does not send a photocopy of one of the identification documents mentioned on the front of this sheet or fails to sign the "Declaration of the elector or qualified voter and the person who provides assistance" form, his ballot paper(s) will be cancelled.

The signature appearing on the "Declaration of the elector or qualified voter and the person who provides assistance" form must match that appearing on the photocopy of the enclosed identification document.

The photocopy of the identification document will be destroyed at the end of the period for the presentation of a motion in contestation of an election or where a judgment on such a motion becomes a res judicata.

An elector or a qualified voter who has inadvertently marked or spoiled a ballot paper can contact the returning officer, clerk or secretary-treasurer to obtain a new ballot paper in exchange for the spoiled ballot paper.

Any envelope received after 4:30 p.m. on the second day preceding that set for the poll will be cancelled.

An elector or a qualified voter who can vote by mail and who has not received any ballot paper to which he is entitled can contact the returning officer, the clerk or secretary-treasurer in order to obtain it starting on the sixth day preceding

the day set for the poll, namely on: 

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 on the following days and at the following times:  
year   month   day

Days:

Times:

\_\_\_\_\_ From: \_\_\_\_\_ to: \_\_\_\_\_ ;

\_\_\_\_\_ From: \_\_\_\_\_ to: \_\_\_\_\_ ;

\_\_\_\_\_ From: \_\_\_\_\_ to: \_\_\_\_\_ ;

\_\_\_\_\_ From: \_\_\_\_\_ to: \_\_\_\_\_ ;

For additional information, please contact your municipality at the following telephone number:

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Area code   Telephone number