



## **JOB OFFER #2022-001**

Municipal Inspector

Permanent, Full time 35 hrs / week

### **Place of work:**

Municipality of the Township of Wentworth, 175 Louisa Road, Wentworth, QC, J8H 0C7

Wentworth is an undeniable peaceful haven and its citizens enjoy an outstanding quality of life. It is an idyllic place for nature lovers for its views and access to its lakes from several lots, its wildlife, its forests and of course, its wooded charm.

The Municipality of the Township of Wentworth is looking for a municipal inspector interested in joining a dedicated, friendly and service-oriented team. The application of urban planning by-laws ensures development in harmony with the natural environment and the protection of its lakes and landscapes.

### **Summary of responsibilities**

Under the supervision of the Director of the Urban Planning and Environment Department, the Municipal Inspector is responsible for the application of urban planning regulations, municipal by-laws or any other law affecting the environment and land use planning. He/she processes permit and certificate applications and ensures their follow-up. The inspector ensures the conformity of projects, monitors and inspects various works governed by the department and carries out various surveys. He/she provides the necessary information to taxpayers and contractors regarding the regulations and advises, if necessary, the persons concerned of the changes to be made in order to comply. This position is a direct link between the Municipality and the citizen. The quality of service offered to the public is of great importance.

### **Requirements:**

- College Degree (DEC) in Urbanism or Environment or equivalent experience;
- OMBE Certificate (municipal building and environment office) from COMBEQ, an asset;
- Good knowledge of Microsoft Office;
- Knowledge of *AccèsCité Territoire* and *JMAP softwares*, an asset;
- Knowledge of specific laws pertaining to the municipality such as *L.A.U., Q-2, r.22, Q-2, r.35.2, the Municipal Code of Québec, the Québec Construction Code and the National Building Code*;
- Good sense of initiative, organization and analysis, able to work under pressure, team player, responsible, rigorous;
- Accomplished Bilingualism;
- Have a valid Class 5 driver's license;
- Hold a General Construction Site Health and Safety course certification card issued by ASP Construction;
- Experience as an inspector in the municipal sector.

### **Working Conditions:**

- Salary to be determined according to qualifications and current policy;
- Group insurance plan (medical and dental);
- Defined benefit pension plan;
- Sick leave and personal affairs bank.

All those interested in applying must send their resume with a letter of presentation **before August 19<sup>th</sup>, 2022** to:

Municipality of the Township of Wentworth  
Attn: Urban Planning and Environment Department  
175 Louisa Road  
Wentworth, QC J8H 0C7  
or by email to [info@wentworth.ca](mailto:info@wentworth.ca)  
[www.wentworth.ca](http://www.wentworth.ca)

We thank all those who submitted their applications.

**Only the candidates considered for an interview will be contacted.**